

**TOWN OF ROCKPORT**  
**Application: Site Plan Review**

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**SUMMARY INFORMATION**

**Date:** \_\_\_\_\_

**Location:**

Street Address: \_\_\_\_\_

Parcel No. \_\_\_\_\_ Map No. \_\_\_\_\_

**Owner Information:**

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Fax: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

**Applicant Information:**

Name: \_\_\_\_\_

Status: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Fax: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

**Brief Narrative of Project Description**

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**Fee that Applies:** \_\_\_\_\_ \$500      \_\_\_\_\_ \$300

**Project Details**

<b>Activity</b>	<b>Residential</b>	<b>Commercial-Industrial</b>	<b>Parking Lot</b>
<u>      </u> New Construction			
Gross Floor Area and lot coverage (sf)			
<u>      </u> Expansion			
Existing Gross Floor Area (sf)			
New Gross Floor Area (sf)			
<u>      </u> Change of Use			

**Applicability of Land Use Controls**

\_\_\_\_\_ The proposed project is located at least in part in a **Coastal Flood Plain District**?

\_\_\_\_\_ The proposed project is located in a **Watershed Protection Overlay District**?

\_\_\_\_\_ The proposed project is located in a **Local Historic District**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Owner

**Please be sure to submit the following attachments with this application:**

**Attachment A:** a written summary of the project indicating the number of dwelling units to be built and the acreage in residential use, the evidence of compliance with parking and any off-street loading requirements, the forms of ownership contemplated for the property, and a summary of the provisions of any ownership of maintenance thereof, identification of all land that will become common or public land, and any other evidence necessary to indicate compliance with this By-law.

**Attachment B:** a written statement indicating the estimated time required to complete the proposed project and any and all phases thereof . There shall be a written estimate, showing in detail the costs of all site improvements planned.

## Detailed Information

### Location Information

1. Zoning District(s): \_\_\_\_\_

2. Total Site Area (acres or s.f.): \_\_\_\_\_

3. Frontage on \_\_\_\_\_ Street      No. feet frontage \_\_\_\_\_

4. Present Use of Site: \_\_\_\_\_

5. Is the property located in any of the following districts?

\_\_\_\_\_ Historic District      Name \_\_\_\_\_

\_\_\_\_\_ Watershed      Name \_\_\_\_\_

\_\_\_\_\_ Chapter 91 Tidal Area

\_\_\_\_\_ Rivers Protection or Wetlands Protection zones

6. Is the property identified on any of the following maps for value or protection?

\_\_\_\_\_ Natural Heritage and Endangered Species Map

\_\_\_\_\_ Rockport Open Space Planning Map (?)

7. Are any variances of the Rockport Zoning By-laws being requested?

\_\_\_\_\_ No

\_\_\_\_\_ Yes

(If yes) Please describe the variances you will be seeking and the current status of each.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

### Project Information

**8. Lot coverage by buildings and pavement:**

Existing: \_\_\_\_\_ s.f. \_\_\_\_\_ % of site  
 Additional Proposed: \_\_\_\_\_ s.f. \_\_\_\_\_ % of site  
 Total Proposed: \_\_\_\_\_ s.f. \_\_\_\_\_ % of site

**9. Gross floor area (GFA):**

Existing: \_\_\_\_\_ s.f. \_\_\_\_\_ % of site  
 Additional proposed: \_\_\_\_\_ s.f. \_\_\_\_\_ % of site  
 Total proposed: \_\_\_\_\_ s.f. \_\_\_\_\_ % of site

**10. Proposed area cleared:**

Existing: \_\_\_\_\_ s.f. \_\_\_\_\_ % of site  
 Additional proposed: \_\_\_\_\_ s.f. \_\_\_\_\_ % of site  
 Total proposed: \_\_\_\_\_ s.f. \_\_\_\_\_ % of site

**11. Proposed uses by GFA:**

Use	GFA
_____	_____
_____	_____
_____	_____
_____	_____

**12. Describe in terms of any other units of measurement the use of the buildings, such as seating capacity, number of employees, inside storage for how many vehicles, etc.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Parking and Traffic Issues

**13. Parking spaces:** Existing: \_\_\_\_\_ Additional proposed: \_\_\_\_\_ Total: \_\_\_\_\_

**14. Loading spaces:** Existing: \_\_\_\_\_ Additional proposed: \_\_\_\_\_ Total: \_\_\_\_\_

**15. How many vehicles are used for business and parked on site:** \_\_\_\_\_

**16. Under Rockport Zoning By-laws, how many parking spaces do you project will be needed and developed on site:**

Users	Projected Spaces Planned	Required under Zoning
Employees: _____	_____	_____
Customers: _____	_____	_____

If you are developing a multi-user site, please attach a separate sheet and provide this information for each user.

**17. Estimated traffic flow within the site:** \_\_\_\_\_ A.M. Peak \_\_\_\_\_ P.M. Peak

## Impact on Rockport and Surrounding Area

**18. Traffic:** Estimated traffic flow on streets adjacent to the site:

\_\_\_\_\_ A.M. Peak \_\_\_\_\_ P.M. Peak

**19. Water:** Proposed Supply: \_\_\_\_\_ If Town water, gpd demand? \_\_\_\_\_

Are water conservation measures proposed? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

**20. Sewage Disposal:** \_\_\_\_\_ If Town, estimated gpd: \_\_\_\_\_

**21. Grading:** Amount of grading (cubic yards): \_\_\_\_\_ Cut \_\_\_\_\_ Fill

Will the project require the removal of soils from the site?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, how many cubic yards and where is soil being relocated? \_\_\_\_\_

**22. Blasting:** Volume of rock to be removed: \_\_\_\_\_

Number of days blasting will occur: \_\_\_\_\_

**23. Will the project require the removal of any trees greater than 24” in circumference, or require major screening vegetation?**

\_\_\_\_\_Yes    \_\_\_\_\_No

If yes, explain:\_\_\_\_\_

**24. Stonewalls:** Will the project require destruction of a stone wall?\_\_\_\_\_l.f.

**25. Scenic views:** Will the project block any scenic views? Please list map and lot number of parcels for which views may be blocked.\_\_\_\_\_

### **Proposed Mitigation Measures**

**26. Will you undertake mitigation measures to impact on wetlands and waterways?**

\_\_\_\_\_Yes    \_\_\_\_\_No

If yes, what mitigation measures will you use?\_\_\_\_\_

**27. Effect of the project on other public services, such as schools, police, fire, and recreation?**

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